

## Privacy statement on the protection of personal data in relation to the registration and participation to the event: Galileo HAS Days

The European Union Agency for the Space Programme (EUSPA) is committed to protect your personal data and to respect your privacy. All personal data are dealt with in compliance with the applicable rules on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data (currently Regulation (EU) No 2018/1725).

The following data protection information notice outlines the criteria by which the data are collected, managed and used in relation to the event: Galileo HAS Days.

This privacy statement explains the reason for the processing of your personal data. It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details of the responsible Data Controller with whom you may exercise your rights, the Data Protection Officer and the European Data Protection Supervisor.

### Identity of controller:

**Controller:** European Union Agency for the Space Programme (EUSPA), Head of Galileo Exploitation Department; [helpdesk@gsc-europa.eu](mailto:helpdesk@gsc-europa.eu) (in case this email account is not available, users will be informed of the alternative e-mail address).

**DPO:** European Union Agency for the Space Programme, Data Protection Officer; [dpo@euspa.europa.eu](mailto:dpo@euspa.europa.eu)

### Purpose(s) of processing:

1. to establish a list of registrants wishing to participate to the event 'Galileo HAS Days';
2. to send updates/notifications concerning the event's programme;
3. to manage the organisation of the event, both for those who attend physically and virtually;
4. to establish a repository of pictures and videos of the event to be used for promotion of the event on EUSPA websites and social media.

### Data/Categories of data concerned:

#### Data collected during the registration:

Data subjects (that is, registrants and participants to the event) submit the following mandatory data: name, surname, position/title, professional email address, organisation/company/institution name, country<sup>1</sup>, ID number (NDI/passport), date of birth and vehicle (brand, model, plate) –if visitor arrives by taxi, not needed-.

Data subjects who attend the event virtually may also make available their virtual image by turning on their camera in the GoTo Meeting application. Other personal data that might be processed through GoTo are username and other information that the data subject may upload, provide or create while participating in the event such as instant messages, images and files.

The ID number (NDI/passport), date of birth and vehicle (brand, model, plate) of data subjects are

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<sup>1</sup> If the visitor nationality is out of [Schengen Area](#), a photocopy of the passport will be requested via the professional email provided.

necessary to allow access to the European GNSS Service Centre (GSC), located within the National Institute of Aerospace Technologies (INTA - Spain) facilities, where the event will take place.

**Data collected during the event:**

The EUSPA may take photos and videos of the event and publish them on its intranet, internet sites and other EUSPA social channels (Twitter, LinkedIn, YouTube, Facebook, Instagram).

Photos and videos will be used solely for the purpose of promoting the event and not for the purpose of identifying any individuals. No facial images will be associated with the personal data mentioned above, thus none of the data subjects appearing in photos and/or videos will be generally identifiable, with the exception of the event's speakers.

For participants and speakers who will not consent to such processing, suitable arrangements will be made so that they will not be photographed or anyhow appear in photos and/or videos of the event.

**Recipients/Categories of recipients of the data processed:**

Access to personal data is granted on a 'need to know' basis to:

- A limited number of staff of the EUSPA managing the organisation of the event.
- Data processors: EUSPA engages the following external contractors which are bound by personal data protection rules equal to those applying to the EUSPA:
  - A limited number of staff of the EUSPA contractors in charge of the communication services;
  - A limited number of staff of the EUSPA contractors in charge of the provision of hosting services for the EUSPA's servers;
  - A limited number of staff of the EUSPA contractors providing event management services.
- For the virtual event, personal data is processed by the videoconference services provider GoTo.
- Members of the public, only for what concerns the pictures and videos of the speakers which may be associated with other personal data of such individuals and may be published on the EUSPA's internet site and social media channels (subject to consent, as explained below)

Any recipient shall be reminded of its obligation not to use the data received for other purposes than the one for which they were transmitted.

**Legal basis/Lawfulness of the processing:**

- a. Processing is necessary for the performance of a task carried out in the public interest (Article 5(1)(a) of Regulation (EU) 2018/1725), namely for implementing activities relating to the development of downstream applications based on the EU Space Programme's components as per Article 29(2)(c) of Regulation (EU) 2021/696. This legal basis applies for the following purposes of processing:
  - establishing a list of registrants wishing to participate to the Galileo HAS Days;
  - sending updates/notifications concerning the event's programme;
  - managing the organisation of the event.
- b. Processing is based on the consent of the data subject (Art. 5(1)(d) of Regulation 2018/1725) solely for what concerns the processing of the facial images of the event's participants and speakers; Data subjects unambiguously give their consent to the processing when filling and submitting the consent form.

**Information on the storage locations and retention period of personal data:**

Personal data is stored electronically on the servers of the EUSPA contractors mentioned above which

are located in the EU and abiding by the necessary security provisions and they will be retained therein for 3 years for the purpose of promoting the event and maintaining a record of it.

The retention period for the ID number (NDI/passport), date of birth and vehicle (brand, model, plate) of data subjects is for 15 days.

Once the retention period is over, personal data are destroyed.

**Transferring the data to third countries:**

Pictures and/or videos taken during the event and the personal data associated with the individuals appearing in them, which will be published on EUSPA's social channels (Twitter, LinkedIn, YouTube, Facebook, Instagram) may also be transferred and stored on servers located in third countries (outside the EU). In view of the nature of such social channels, the EUSPA cannot ensure that all online traces of photos and/or videos and associated personal data will be deleted following the expiry of the abovementioned 3-year retention period (i.e. the EUSPA has no control over the potential sharing of the photos and/or videos by other users).

The potential transfer of your personal data to third countries, in particular the USA, is based on your consent to the proposed transfer (Art. 50(1)(a) of Regulation (EU) 2018/1725).

In order to allow you to make an informed decision, please note that personal data that may be transferred to the USA may be subject to (a) disclosure to governmental authorities and/or (b) further transfer to other economic operators established in third countries; the EUSPA has no visibility on such processing operations.

Outside of the scope described above, your data will not be transferred to third countries.

**The data subject's rights:**

Data subjects have the right:

- To obtain confirmation as to whether or not his or her personal data are being processed, access the data and obtain detailed information on the processing;
- Of rectification of inaccurate personal data;
- Of erasure of personal data if the statutory provisions are met;
- Of restriction of processing if the statutory provisions are met;
- To data portability;
- To withdraw the consent to personal data processing at any time without affecting the lawfulness of the processing before the consent's withdrawal;
- To lodge a complaint to the European Data Protection Supervisor at [EDPS@edps.europa.eu](mailto:EDPS@edps.europa.eu) should they consider that the processing operations do not comply with Regulation (EU) No 2018/1725.

Any request for the exercise of any of the abovementioned rights shall be addressed to the EUSPA Communications Department at [helpdesk@gsc-europa.eu](mailto:helpdesk@gsc-europa.eu); data subjects are kindly requested to describe their requests explicitly.

**Contact information:**

- Regarding the processing of your personal data: [helpdesk@gsc-europa.eu](mailto:helpdesk@gsc-europa.eu);
- Regarding the interpretation, application or breach of Regulation (EU) 2018/1725, please contact the EUSPA Data Protection Officer (DPO) at [dpo@euspa.europa.eu](mailto:dpo@euspa.europa.eu).